

**THE BOYS' BRIGADE : : BELFAST BATTALION
RECREATION CENTRE
PLAYING PITCHES
CONDITIONS OF USE**

1. Payment for the use of pitches must be made to B.B. House at least 1 week before a match when **A BOOKING CARD WILL BE ISSUED. IF NECESSARY, USE OF YOUR PITCH WILL BE MADE ON THE BASIS OF 'NO CARD - NO PLAY'.** The first named team is responsible for paying the pitch fee and for recovering half the cost from the other team. If payment is not received by B.B. House as indicated it will be taken that the ground is not required and it will be re-let.
2. Any Company / Club or other body wishing to cancel or alter a pitch allocation must contact B.B. House at Belfast (028) 9032 4853, or e-mail (belfast@boys-brigade.org.uk) at the earliest opportunity. Notice of a cancellation for a week-end and Monday booking must be received no later than 12 noon on the previous Tuesday. All other cancellations must be notified 5 days before the fixture date.
3. Anyone failing to give such notice of cancellation will still be liable for the hire charge of the pitch. If the 'away' team cancels in circumstances that lead to the ground fee being forfeited that team will be invoiced from B.B. House. Where the home team has already paid the fee it will be credited accordingly.
4. When Companies cancel scheduled matches that have been notified to them in the Battalion Fixture list they will still have to pay for the pitch(s) unless others book the cancelled pitch!
5. **NO** team will be allowed to use a pitch unless payment has been made beforehand or unless there is an alternative paying arrangement in place with B.B. House or their governing body.
6. All accounts must be paid immediately. Any queries about accounts must be made in writing within 14 days of the date of the account, otherwise it will be taken that the amount involved is not in dispute.
7. **UNPLAYABLE PITCHES:- Week-end Matches** - teams should contact B.B. House after midday on Friday if there might be doubt about the condition of pitches.
8. ***THE KICK-OFF TIME FOR MORNING MATCHES IS 10.00 a.m. EVEN IF A LATER START IS MADE MATCHES MUST END NOT LATER THAN 11.15 a.m. AND THE DRESSING ROOMS MUST BE CLEARED BY 11.30 a.m. ANY TEAM WHICH DOES NOT MEET THESE REQUIREMENTS MAY NOT BE ALLOCATED FURTHER PITCHES IN THE PERIOD IMMEDIATELY FOLLOWING.***
9. After a game boots must be taken off before entering the pavilion. It will be a condition of obtaining further pitch bookings that Changing Rooms and showers are left in a clean and tidy condition.
10. Players, Officials, etc. are responsible for their property at all times and should ensure that dressing rooms are locked before they leave to play their match.
11. In the event of the building having to be evacuated, the person in charge of each team / group must ensure that all members are accounted for at the assembly area at the entrance to the car park.

YOU MUST NOT RE-ENTER THE BUILDING UNTIL TOLD TO DO SO.

YOU ARE ASKED TO KEEP IN MIND AT ALL TIMES THAT THE VOLUNTEER AND OTHER STAFF IN CHARGE AT THE RECREATION CENTRE ARE ENTITLED TO RECEIVE EVERY COURTESY AND HELP FROM USERS.

BOYS' BRIGADE HOUSE
SEPTEMBER 2016